



**Hitchin Boys' School
Annual General Meeting
Tuesday 19th March 2024 at 6pm**

MINUTES

Present: Michael Page (MP) Chair of Members, Mr Tim Bennett (TM), Dr Helen Corkill (HC), Mr Neil Broughton (NB), Ms. Kirsty Harvey (KH), Mr Bhagwant Singh (BS), Mr Philip Addison (PA), Mr David Hutchinson (DH), Ms Hazel Jones (HJ), Mr Phil Laws (PL), Mr Steven Marlow (SM), Ms Janet Radley (JR), Mr Michael Taylor (MT), Cllr Richard Thake (RT), Mr John Turney (JT), Ms Jo Weston (JW), Ms Liz Taplin (LT), Ms Vicki Whent (VW), Ms Clare Pearce (CP), Ms Alison Burrows (AB)

In Attendance: Mr Richard Bull (RB) Trustee awaiting DBS clearance.

Clerk: Siobhan Morgan

No.	Item	Action
1.	<p>Welcome and Introductions.</p> <p>MP read a statement to explain why the 2023 AGM was delayed and suggested an approach to deal with the matters from that meeting at the 2024 AGM.</p> <p><i>“For the record having gone through the issues affecting the Trust in 2023, I am happy that not holding an AGM in 2023 resulted from the pressure placed upon the Trust due to having to consider a range of medium and long term strategies for the governance of the school against a short time frame the cumulative impact on meeting schedules and format due to the Covid restrictions, the impending departure of the then Headteacher and the disruption to Clerking arrangements caused by illness.</i></p> <p><i>It is a statutory requirement that the Trust holds an AGM each year. To formally address the omission of a meeting last year, tonight's meeting will cover the AGMs for 2023 and 2024.</i></p> <p><i>As Chair of the Board of Trust Members, the body charged with monitoring corporate governance of the Academy I note that the date of the AGM has, traditionally, been linked to the Spring Term meeting of the Full Governing Body, the date of which is not generally confirmed until after the AGM. Given the statutory nature of the AGM and its importance in ensuring access by stakeholders I recommend (subject to the support of my fellow Members) the following:</i></p> <ul style="list-style-type: none"><i>That whilst it makes sense to link the AGM to the Spring Term Governors meeting the date of the next AGM should appear at the end of the minutes of the previous year's meeting (as is common in most other organisations) and should immediately be posted in the GovernorHub diary</i>	

	<ul style="list-style-type: none"> • <i>That an AGM 'folder' be created on GovernorHub for the storage of agendas, minutes and other relevant documentation."</i> <p><i>I would also point out that the closer collaborative working arrangements between the Trustees and The Members mean that the AGM is no longer the sole point of interaction between both bodies."</i></p> <p>Trustees agreed that this was the correct approach, and that the matters of the 2023 AGM could be dealt with at this meeting.</p>	
2.	<p>To receive apologies and approve absences.</p> <p>Stephanie Kiernan, Kris Whitmore, Jen McCall and Chris Schanschieff.</p>	
3.	<p>To declare any conflict of interest that may arise during the meeting.</p> <p><i>Members and Trustees are reminded they must declare a particular interest, financial or other, in any item on the agenda and withdraw from the meeting for that item.</i></p> <p>There were no conflicts of interest.</p>	
4.	<p>To receive the minutes of Annual General Meeting on 2nd March 2022.</p> <p>The Minutes were accepted.</p>	
5.	<p>To receive Hitchin Boys' School Academy Trust Annual Report for period ending 31st August 2022. This paper was presented and ratified at the ARR Committee on the 2nd November 2022.</p> <p>The Board agreed to receive the report.</p>	
6.	<p>To receive Hitchin Boys' School Academy Trust Annual Report for period ending 31st August 2023. This paper was presented and ratified at the ARR Committee on the 1st November 2023.</p> <p>The Board agreed to receive the report.</p>	
7.	<p>To receive the Annual Statement of Account for period ending 31st August 2022. This paper was presented and ratified at the ARR Committee on the 2nd November 2022.</p> <p>The Board agreed to receive the accounts.</p>	
8.	<p>To receive the Annual Statement of Account for period ending 31st August 2023. This paper was presented and ratified at the ARR Committee on the 1st November 2023.</p> <p>The Board agreed to receive the accounts.</p>	
9.	<p>Questions to the Trustees</p> <p>There were no other questions.</p>	
10.	<p>Any Other Business</p> <p>There was no other business to discuss.</p>	
11.	<p>Date of Next Meeting</p> <p>March 2025, to tie in with the Spring FGB</p>	
The meeting ended at 6:15pm		

