



HITCHIN BOYS' SCHOOL
An Academy Trust

November 2023

Dear parents/carers

As we near the end of the year, the applications to UCAS are in full swing. I would like to remind you of some very important deadlines for your child, should they be applying to university.

We ask that they submit their application by **1st December** for us to guarantee that it will be sent before Christmas. Please note that by clicking Pay and Send, this will send it to us, not to UCAS. We can then start putting together a reference and checking that there are no mistakes.

Mock exams start straight after Christmas and so, in order for your child to give their revision the attention it deserves, it would be highly beneficial to get the UCAS application sorted sooner rather than later.

Once we start receiving lots of applications, our turn-around time obviously increases. Any mistakes on the application that lead to it being returned to the student, then means that they join the back of the queue upon resubmission. As the queue grows, this can then lead to delays in sending off applications.

Please can you encourage your child to complete this application in a timely manner so that we have enough time to do our part. The final deadline is 31st January.

Yours Sincerely

Mr M Wilson
Head of Year 13