



Hitchin 14-19 Consortium

17th October 2023

Dear Parent / Carer

Year 13 Parents' Evening - Thursday 9th November 2023

I would like to invite you to attend our remote Consortium Parents' Evening on Thursday 9th November.

Parents' Evening will be operating as a virtual open evening system which involves easy and intuitive online bookings for video calls. The system allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. The system is pre-populated with the relevant staff for each student. Each of the schools in the Consortium are using the same software, however, a different login will be required to access each school's Parents' Evening event and booking system. Bookings will open on Friday 20th October 2023 at 9am. Bookings for Hitchin Girls School will close on Monday 6th November at 9am. Hitchin Boys School and The Priory School bookings will close on Tuesday 7th November at 9am.

For appointments with teachers at Hitchin Girls' School:

Please visit <https://hitchingirls.schoolcloud.co.uk/> to book your appointments.

For appointments with teachers at Hitchin Boys' School:

Please visit <https://hitchinboys.schoolcloud.co.uk/> to book your appointments.

For appointments with teachers at The Priory School:

Please visit <https://thepriory.schoolcloud.co.uk/> to book your appointments.

On the evening itself it is our expectation that parents and students will take part in the meetings with their teachers. Appointments will begin and automatically end at the scheduled time - they cannot be rescheduled on the evening and the time allocated cannot be extended.

To log into the system, you need to know both your details and your son's details as they appear on the school database. For students at HBS, the best way to check your details is to visit the 'Contacts' tab of EduLink One. If you have any issues, please contact edulinkhelp@hitchinboys.co.uk

Please use the link below to access some further guidance on how the appointments will work on the evening:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

We recommend that parents / carers leave a gap between appointments as this allows time to discuss the content of the meeting as a family before moving onto the next appointment.

If your child is taught across the Consortium schools then it is recommended that at least 10 minutes is left between appointments as this will allow sufficient time for logging out and logging in to each school's platform.

Yours faithfully



Sophie Hadaway
Head of Sixth Form
The Priory School



Emily Christou
Head of Sixth Form
Hitchin Boys' School



Tina Stojko
Head of Sixth Form
Hitchin Girls' School