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## HITCHIN BOYS' SCHOOL

An Academy Trust

LD/AF  
September 6<sup>th</sup> 2018

Dear Parent/Guardian

### **Introductory Meeting with Year 12 Tutors – Tuesday September 11<sup>th</sup> 2018**

Your son's Tutor is the first point of contact with the school and therefore a significant member of staff for your son over the next two years. We have scheduled an introductory evening for September 11<sup>th</sup> so that you can meet your son's Tutor to discuss with him/her any aspects of the first week of the new academic year which may be worthy of note and more specifically the way your son has settled into the Sixth Form.

Although it is not the intention on this occasion to discuss your son's academic work very much – subject consultation evenings are scheduled for everyone later in the year – please note that you should not be afraid to mention work-related problems if these are already apparent. Tutors will be able to provide details of attendance and punctuality. Feedback on the bridging work completed over the summer will be sent home in October.

Your son **does not need to attend** the evening as this is primarily an opportunity for you to meet tutors and for us to share with you the Sixth Form expectations which we have already shared with the students. The event will take place in the Sixth Form Centre and will begin at 6pm prompt. Light refreshments will be available. Attached to this letter is a reply slip so that we have an idea of how many to cater for. Please ask your son to return this to Sixth Form Office as soon as possible.

We do hope you can attend the evening and that you find it useful. We look forward to seeing you.

Yours sincerely

**Mrs J. Lansdown**  
**Assistant Head Teacher**  
**Head of Sixth Form**

**Mr M Wilson**  
**Head of Year 12**

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### **YEAR 12 INTRODUCTORY EVENING 2018**

Son's Name: \_\_\_\_\_

Form: 12 \_\_\_\_\_

I/we **will/will not** (delete as appropriate) be attending the Consultation Evening on Tues Sept 11th

Signature: \_\_\_\_\_

Date \_\_\_\_\_

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Head Teacher: Mr M Brown

National Support School

designated by



National College for  
Teaching & Leadership

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